



Senior Nutrition Program, Nutrition Advisory Council

May 5th, HHS room 2, ADRC 111 East Mullett Street, Portage

1:30-2:30

Minutes

Present: Carol Davey, Allen Baumgartner, Shelby Carter, Lois Williams, Sue Lynch and Melissa Smith (ADRC members)

Excused: Jerry Thompson

- Meal Sites Updates
 - Poynette had floors cleaned professionally and will be getting a new dishwasher. It was decided after last NAC meeting that Poynette will not have any permanent days Congregate will be closed. Becki, the site manager has voiced some concerns about the first Monday of the month when traffic court is across the hall. The hallway can get congested; some people are making their way into the meal site to “complain” to Becky. Suggestion to keep door to the meal site closed, however at the same time congregate meals are served. Ave participation this day of the month is 0-2. Members agreeable with however Becki needs to proceed.
 - Site managers are being encouraged to utilize their volunteers to help get meals out no later than 10:15.
 - ADRC staff continue to work with all site managers on reconciliation of meals as well as coming up with a process for ordering supplies and taking inventory. Carol D discussed her prior employer’s system of “Right in Time” which included monthly inventory and deciding what would be needed for the next month. Melissa explained this is the system we are trying to pilot at current.
- Funding update

- As of the end of March 75% of Older Americans Funding for HDM has been used. Sue discussed past and ongoing private grant writing efforts to help delay the need for a waitlist for as long as possible.
- GWAAR received a large fund from a foundation for Home Delivered Meals. Columbia County was not eligible because we do not have a wait list.
- Sue shared that in 2025 we served about 31,000 home delivered meal customers and 5,077 congregate customers. Sue shared that during COVID when congregate was closed and we had ARPA funding; we served 42,000 one year.
- Food Caterer discussion, Melissa will report to Caterer
 - Meal sites really like Fish every Friday
 - Meal sites like Beef stew over biscuit, and Pork Loin was good recently
 - The lasagna with spinach meal was not well liked, bread stick was hard
 - Stroganoff meal was mushy
 - Desserts are not cut up ahead of time and can be hard to dish up, for example the chocolate cherry cake was messy
- Senior Farmers Market Checks, Melissa shared that she will be at all meal sites in June to distribute vouchers to those eligible. Flyers were distributed to members wanting to share/post.
- With some confusion over when customer surveys are required and optional, we did not survey in 2025 and would like to as soon as possible as well as another one for year-end 2026. NAC members thought this would be okay.
- Advocacy Day is virtual this year. 3 areas of focus: Home Delivered Meals, ADRC's, and Falls Prevention. Sue provided data on the value of HDM.
- Nutrition program staff will be working on updating NAC bylaws and will bring a draft to August meeting. Samples from around the state show some counties are formal, some are casual. Waiting for some clarification from GWAAR on requirements and formality. Our NAC expressed hope that we can stay informal and continue to foster good conversation and comfort amongst members.
- Adjourn

2026 Meeting Dates

AUGUST 4TH

NOVEMBER 3RD